

Application form - MBA



Application Forms are accepted and considered throughout the year.
For application deadlines, please check our web site www.praguemba.com.

I. PERSONAL INFORMATION

Miss Mrs. Mr. Sex: Female Male

Surname Middle First Name

Present Mailing Address (where all correspondence will be sent):

Street and House No.:
City: Zip Code: Country:

Permanent Address (if different from above):

Street and House No.:
City: Zip Code: Country:

Mobile Tel.: Permanent Tel.:

E-mail:

Date of Birth (dd/mm/yy): Place of Birth:

Passport No.: Nationality:

Date of Expiration: Date of Issue:

RČ/Social Sec. No.:

Have you ever been convicted of any criminal act(s)?
(If yes, please explain on a separate sheet of paper)

YES NO

Have you ever been suspended or dismissed from a school?
(If yes, please explain on a separate sheet of paper)

YES NO

Do you have any health problems that could affect your studies?
(If yes, please explain on a separate sheet of paper)

YES NO

How did you first hear about AAU?

- Internet (Please specify search engine or listings)
- AAU student (from a current AAU student, please write his/her name and student ID number)
- AAU Lecturer (please write his/her name)
- Advertisement (Please specify in what newspaper, magazine)
- Educational Fair (Please specify)
- Recruiter (Please specify)
- Other (Please specify)

V. REFERENCES

Two confidential recommendations are required for admission to the Chapman MBA at Anglo-American University. Please give the name, address, position and company or organization of those references from whom you have requested recommendations.)

Name:	<input type="text"/>	Position/ Title:	<input type="text"/>
Company/ Organization:	<input type="text"/>	Address:	<input type="text"/>
Name:	<input type="text"/>	Position/ Title:	<input type="text"/>
Company/ Organization:	<input type="text"/>	Address:	<input type="text"/>

VII. CONSENT TO PERSONAL DATA PROCESSING | APPLICANT STATEMENT

I hereby certify that all information, provided with this application, is correct to the best of my knowledge and that I have familiarized myself with all the rules, procedures, accreditation status and relevant information regarding AAU. Submission of any falsified documentation will result in my application being rejected, and will forfeit my right to a future application.

CONSENT TO PERSONAL DATA PROCESSING

Personal Data

Pursuant to the applicable provisions of Act No. 101/2000 Coll., the Personal Data Protection Act, as amended, I hereby grant my explicit consent to Chapman University to collect, process and store my personal data, including my birth registration number and, if applicable, information on my health status, for the purposes indicated below. The collection, processing and storage of my personal data shall be performed in the manner, scope and under the terms and conditions set forth in the Letter of Information – Chapman University Privacy Policy applicable to students and other persons in connection with implementation of the MBA program in the Czech Republic (hereinafter the “Letter of Information”).

Purpose of Personal Data Processing

Based on this consent, Chapman University shall process my personal data to implement its MBA program in the Czech Republic.

Scope and Manner of Personal Data Processing

Details on the scope and manner of personal data processing are provided in the Letter of Information.

Term

My consent granted hereunder shall apply from the date of submission of the application for, until the date of termination of, study in Chapman University’s MBA program in the Czech Republic. I am aware and agree that Chapman University is authorized to store and release my personal data in the extent of academic records in compliance with U.S. legislation requirements and its internal rules after the end of my study in Chapman University’s MBA program in the Czech Republic.

Transfer of Personal Data to Foreign Countries

I have been informed of, and provide my consent to the collection, processing and storage of my personal data at Chapman University’s headquarters in Orange, California, United States of America, such collecting, processing and storing to be carried out solely for the purpose, manner and term indicated in this consent and Letter of Information.

Instruction

Prior to affixing my signature to this consent, I have read the Letter of Information (applicable on the date hereof), including the instruction on my rights associated with the processing of my personal data. I was also informed prior to signing this consent that the up-to-date version of the Letter of Information is available from Chapman University and/or its branch in the Czech Republic, in addition to being attached to this document.

Signature _____

Date: _____

Application Requirements



NOTE: All documents submitted with the application must be either in English or Czech. If the documents are in another language, official translation into English must be provided.

1. APPLICATION PACKAGE

ONLY A COMPLETED APPLICATION PACKAGE CAN BE PROCESSED BY THE ADMISSIONS OFFICE (see Application Requirements).

Completed Application Form (filled out in English)

Notarized copy of an English language test (applies to non-native English speakers): *
TOEFL (min. 550 – paper-based, min. 213 – computer-based, min. 80 – Internet-based), or
CAE (mark A or B), or
CPE (mark A or B or C), or
IELTS (min. 7)

Note: Students with the International Baccalaureate Diploma (IB) and other qualified candidates in justified cases are not required to take the English-language test.

Notarized copy of BA Diploma

Official Transcripts from all previously attended colleges or universities.

Two letters of recommendation (not older than three months, from non-family members)

Note: Recommendation letters must include the date, name and contact information of the person issuing the letter. They must be sealed and addressed to school. Recommenders must also sign Consent of processing personal data, which could be requested from Marketing & Admissions Manager at mba@aauni.edu.

Most recent CV/Resume – must list your educational background (secondary school, college, university, special courses), your work experience and your language proficiency (written in English)

Essay “Professional Objectives and Interests” describing your professional interests and how the Chapman program at AAU can help you to accomplish your future plans (written in English with min. 300, max. 500 words).

Copy of your ID or passport

Two passport size photographs

Non-refundable application fee of 4500 CZK (or 190 EUR) – in cash or through a bank transfer

Note: All bank charges will be fully borne to the applicant.

* When submitting your Application Form in person, you can present your original documents to the Admissions Office, which will make a photocopy.

2. INTERVIEW

Applicants will be invited to an interview after submitting the completed application package listed in Application Requirements. (Phone interviews can be arranged for student applying from outside the Czech Republic.)

3. OTHER

Please check here if you are interested in taking **ITP-TOEFL** at AAU (scores are for use by the administering institution only).

Foreign students who need a visa to come to the Czech republic are not likely to obtain a visa solely for taking the ITP-TOEFL.

Please check if you are interested in **accommodation** provided by AAU (subject to availability)

Please note that **visa** processing time is approximately 90 days from the date when the complete visa application is received by the Czech Embassy. In particular cases the procedure could take up to 180 days.

4. THE APPLICATION PACKAGE SHOULD BE MAILED OR HANDED IN TO:

Anglo-American University

Marketing & Admissions Manager

Lázeňská 4

118 00 Praha 1

Czech Republic

For more information regarding your application contact the Marketing & Admissions Manager at:

Tel.: (420) 257 530 202

Tel.: (420) 257 286 641

E-mail: mba@aauni.edu

Anglo-American University does not discriminate on the basis of nationality, race, age, sex, color or religion.